

# HAYES ENGINEERING, INC.

Texas Registered Engineering Firm F-1465 www.hayesengineering.net  
2126 ALPINE ST. LONGVIEW, TX 75601-3401  
V 903.758.2010 F 903.758.2099

June 26, 2018

Ms. Mary Kay Thomas  
Amazing Grants  
P.O. Box 717  
Big Sandy, TX 75755


RE: Panola County, STEP #7216026  
Water System Improvements for Deadwood WSC  
Contract 2 – Electrical Modifications for High Service Pump Station

Dear Mary Kay:

Please accept this correspondence as justification for Change Order #1 for the above referenced project. The change order includes additional SCADA modifications to accommodate the control of water wells #2 and 4. This work was originally bid on August 24, 2017. Those bids came in over budget and work was removed to bring the project within budget. The SCADA modifications included in the change order was a portion of the work that was removed. The County and WSC requests that this scope be included in the project per the change order enclosed herein. The contract will be completed by the end date of August 19, 2018.

If you have any questions, please feel free to call.

Sincerely,  
HAYES ENGINEERING, INC.

  
\_\_\_\_\_  
Kyle A. Stephens, P.E.  
Project Manager

Enclosures

cc: LeeAnn Jones, County Judge, Pañola County  
Deadwood WSC



## Construction Contract Change Order

A505

Grant Recipient: Panola County for Deadwood WSC      Select:  City     County  
 Contract No.: 7216026      Change Order No.: 1      Region: ETCOG

**Contractor:**

(Name and Address)  
 Alan Fielding Electric, LLC  
 P.O. Box 112  
 Whitehouse, TX 75791-0112

**Engineer:**

(Name and Address)  
 Hayes Engineering, Inc.  
 2126 Alpine St.  
 Longview, TX 75601

Select Change Order Type(s):  Change to Existing Line Items     New Items Requested     Change in Contract Duration

**New Items Requested (Items WITHOUT a unit price in the original bid)**

Provide explanation below (attach separate documentation as appropriate).

Providing control modifications for remote water wells.

Bid Item #	Item Description	Original Qty.	Proposed Qty.	UOM	Unit Price	Δ Qty.	Change In Contract Price
3	SCADA modifications to control	0	1	EA	\$25,000.00	1	\$25,000.00
	water wells #2 and 4	0				0	\$0.00
		0				0	\$0.00

Contract New Item Sub-Total: **\$25,000.00**

**Justification for Change**

	Increase	Decrease	No Change
1. Effect of this change on scope of work:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Effect on operation and maintenance costs:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Yes	No	Not Applicable
3. Will this Change Order change the number of beneficiaries or TxCDBG contract Performance Statement Exhibit A?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Is the TCEQ clearance still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are other TxCDBG contractual special condition clearances still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. If new items are included that were not included in the competitive bid, have the prices been determined to be reasonable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Change Order Summary

Original Contract Price:	\$100,000.00	Original Contract End Date:	8/19/2018
Net Previous Change Order(s):	\$0.00	Net change of previous Change Orders (days):	
This Net Change Order:	\$25,000.00	Increase/Decrease of this Change Order (days):	0
New Contract Price:	\$125,000.00	Change Order Contract End Date	8/19/2018
Cumulative % Change:	25.0%		


**NOTE:** Change orders for an increase of more than 25% will be rejected. The State of Texas considers a change in the construction contract price of greater than 25% to be non-competitive, as other potential bidders did not have the opportunity to bid on the true scope of the project during the procurement process. Grant Recipient must rebid project in the event of an increase of 25% or more.

### Grant Recipient Approval (REQUIRED)

 Authorized Signature	7-10-18 Date
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Panola County, Texas  
Authorized Signatory's Name and Title

### Engineer's Recommendation

 Engineer's Signature	6/26/18 Date
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Kyle A. Stephens, P.E.  
Engineer's Name

### Contractor's Authorization (REQUIRED)

Contractor's Signature	Date
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Alan Fielding, President  
Contractor's Name and Title

To receive an email copy of the TDA response, provide contact information below

Name	Email	
Mary Kay Thomas	marykay@amazinggrants.com	+
		-

### For TDA office use only

This Net Change Order:	\$25,000.00	Increase/decrease of this Change Order (days):	0
Net Change Order Approved:		Increase/decrease of this Change Order Approved:	
Approved Contract Amount:		Approved Contract Time:	

Notes:

Contract Specialist Signature	Date
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Director Signature (optional)	Date